

**CITY OF OKANOGAN
COUNCIL MINUTES
October 7, 2025**

CALL TO ORDER

The Regular Meeting of the Okanogan City Council was called to order by Mayor Pro Tem Bauer at 7:00 p.m. and those present stood for the Pledge of Allegiance.

The following were:

Present: Mayor Pro Tem Bauer Councilmembers: Greg Oyler, Eric Lind Sr., John Lyles, and Robert Gillespie.

Also Present: Clerk Treasurer Jessica Blake, Utilities Clerk Laura Divis, Fire Chief Brad Armstrong, Building Official Bryan Forbus and Code Enforcement/Assistant Permit Administrator Craig Caswell.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mayor Pro Tem Bauer asked if there were any alterations to the Agenda or Consent Agenda. Oyler moved, seconded by Lyles to approve the Agenda and Consent Agenda as presented. Mayor Pro Tem Bauer asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

EXCUSE COUNCILMEMBERS

Councilmembers Denise Varner and Steve Streeter were excused with passage of the Agenda and Consent Agenda.

APPROVAL OF MINUTES

The Minutes of the Regularly Scheduled Council Meeting of September 16, 2025 and the minutes of the Special Council Meeting of September 22, 2025 were approved with passage of the Consent Agenda.

APPROVAL OF VOUCHERS

Claims Vouchers numbered 56569 through 56622 dated October 7, 2025 in the amount of \$598,193.63, Payroll Checks numbered 56487 through 56502 and 56553 through 56568 in the amount of \$142,403.57 for September 2025, a Debit Card Transaction dated September 30, 2025 for \$587.47, a Debit card Transaction dated September 2, 2025 for \$257.86 and a Debit Card Transaction dated September 4, 2025 for \$110.80 were approved with the Consent Agenda.

PUBLIC COMMENT

Mayor Pro Tem Bauer opened the floor for Public Comment.

Joshua of the Okanogan County Tourism Council addressed the council about an MOU for an informational kiosk to be placed at the Okanogan IGA parking lot. The tourism council would be updating and maintaining the kiosk.

Claire Painter reviewed kiosk's in other cities and towns around the county.

DEPARTMENT HEAD REPORTS

Director of Public Works Shawn Davisson submitted a written report and was excused from the meeting.

Building Official/Permit Administrator Bryan Forbus did not submit a written report but reported to council:

- Nine permits were issued.
- Completed several inspections.
- Blue Mountain has completed and closed all items on Notice & Order.

Planner Christopher Johnson did not submit a written report and was not present at the meeting.

Fire Chief Brad Armstrong submitted a written report, answered Councilmembers questions and in addition announced the following:

- Burn Ban will be lifted Friday, October 10th.
- Updated department call stats to 206.

Code Enforcement/Assistant Permit Administrator Craig Caswell submitted a written report and reviewed his report.

Clerk's Office submitted a written report and in addition announced the following:

- Budget preparation.
- Participated in union negotiations.
- Attended meetings with Sheriff and Task Force.
- Scheduled wellness event for October 16th.

Sheriff's Office submitted a written report but was not present at the meeting.

COMMITTEE REPORTS

There were no committee reports on the Agenda.

UNFINISHED BUSINESS

There was no unfinished business on the Agenda.

NEW BUSINESS

Progress Estimate 4 – 3rd Ave Reconstruction & Utility Replacement – Pipkin Construction

Mayor Pro Tem Bauer asked Clerk Treasurer Jessica Blake to introduce Progress Estimate 4 – 3rd Avenue reconstruction & Utility Replacement Project.

Oyler moved, seconded by Lind that the City issue payment to Pipkin Construction for Progress Estimate 4.

There was a brief discussion.

Ayes: Lind, Bauer, Gillespie, Lyles and Oyler

Noes: None

Motion carried: 5 Ayes: 0 Noes

PUBLIC COMMENT

Mayor Pro Tem Bauer opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

COUNCILMEMBER'S COMMENT

Councilmember Bauer announced:

- Reviewed combating Blight as part of WA-CELI Project.
- Reviewed Economic Alliance meeting.

MAYOR'S REPORT

There was no Mayor's report.

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 7:26 p.m.

Minutes taken and prepared by Utilities Clerk Laura Divis

APPROVED:

Lisa Bauer, Mayor Pro Tem

ATTEST:

Jessica Blake, Clerk Treasurer